



CSIR-CENTRE FOR CELLULAR AND MOLECULAR BIOLOGY

Habsiguda, Hyderabad – 500 007 (India)

Advertisement No. 2/2015

Special Recruitment Drive for filling up of backlog vacancies for Persons with Disabilities

Applications are invited from Indian nationals of Persons with Disabilities (PwD) for the following Technical positions in CSIR-CCMB, Hyderabad:

Name of the post/ Pay Band/ Grade Pay	Post Code	No. of Posts	Reserved for	Upper age limit not exceeding as on 12.06.2015
Senior Technical Officer (1) ₹ 15600-39100 (PB-3) GP ₹ 5400	A3401	1	Hearing Handicapped [OBC]	43 years
Technical Assistant ₹ 9300-34800 (PB-2) GP ₹ 4200	B3101	1	Hearing Handicapped [UR]	33 years
Technician (1) ₹ 5200-20200 (PB-1) GP ₹ 1900	C2101	1	Visually Handicapped [UR]	38 years

Please visit our website <http://ccmb.res.in> for detailed advertisement and application form.

Last date for Receipt of the application: **12.06.2015**

Sd/-
(Controller of Administration)



CSIR-CENTRE FOR CELLULAR AND MOLECULAR BIOLOGY

Habsiguda, Hyderabad – 500 007 (India)

Advertisement No. 3/2014

Special Recruitment Drive for filling up of backlog vacancies for Persons with Disabilities

Last date for Receipt of the application: **12.06.2015**

The Council of Scientific and Industrial Research (CSIR) is an autonomous body under the Ministry of Science & Technology, Government of India. CSIR covers the entire spectrum of scientific and industrial research of national and international importance.

The Centre for Cellular and Molecular Biology (CCMB) is one of the constituent national laboratories of the Council of Scientific & Industrial Research (CSIR) and a premier scientific institute that conducts high quality research in frontier and multi-disciplinary areas of modern biology.

CCMB invites applications in the prescribed application form for the following posts from Indian citizens as per the qualifications and other details mentioned against the posts.

**“Government strives to have a workforce which reflects gender balance
and women candidates are encouraged to apply”**

(1) POST CODE No.: A3401

1 post reserved for **Hearing Handicapped** [reserved for **OBC**]

Name of the post/ Pay Band/Grade Pay	Essential Qualifications	Upper Age limit not exceeding as on 12.06.2015
Senior Technical Officer (1) ₹ 15600-39100 (PB-3) GP ₹ 5400	(a) BE/B.Tech or equivalent with 55% marks and (b) 2 years experience in the relevant area from a recognised Institution/Organization.	43 years (inclusive of the relaxation meant for PwD [OBC] candidates)

Job requirements: To provide assistance to the research staff in the laboratory in their day-to-day work.

Desirable: BE/BTech in Biotechnology/Computer Science is desirable.

(2) POST CODE No.: B3101

1 post reserved for **Hearing Handicapped** [Unreserved]

Name of the post/ Pay Band/Grade Pay	Essential Qualifications	Upper Age limit not exceeding as on 12.06.2015
Technical Assistant ₹ 9300-34800 (PB-2) GP ₹ 4200	1 st class B Sc with biological subjects with one year full time professional qualification or one year experience in the relevant discipline from a recognized Institute/ Organization.	33 years (inclusive of the relaxation meant for PwD candidates)

Job requirements: To provide assistance to the research staff in the laboratory in their day-to-day work.

(3) POST CODE No.: C2101

1 post reserved for **Visually Handicapped** [Unreserved]

Name of the post/ Pay Band/Grade Pay	Essential Qualifications	Upper Age limit not exceeding as on 12.06.2015
Technician (1) ₹ 5200-20200 (PB-1) GP ₹ 1900	SSC/10 th Standard with Science subjects with 55% marks plus 2 years full time experience from a recognized institute/ Organization.	38 years (inclusive of the relaxation meant for PwD candidates)

Job requirements: To provide assistance to the research staff and other staff in the laboratory in their day-to-day work.

General Information and conditions:

1. **Benefits under Council Service:**

- a. These posts carry usual allowances i.e. Dearness Allowance (**DA**), House Rent Allowance (**HRA**), Transport Allowance (**TA**) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of posts, benefits such as New Pension Scheme, reimbursement of Medical Expenses, Leave Travel Concession, Conveyance advance and House Building Advance are available as per rules of CSIR.

2. **General Conditions / Information:**

- a. The applicant must be a citizen of India.
- b. All the positions are exclusively reserved for Persons with disabilities (PWD) fulfilling the eligibility conditions prescribed under GOI instructions.

DEGREE OF DISABILITY FOR RESERVATION: Only such persons would be eligible for reservation in services / posts who suffer from not less than 40 percent of relevant disability. A person who wants to avail of benefit of reservation would have to submit a Disability Certificate issued by a competent authority in the prescribed format.

- c. SC/ST/OBC/PH candidates are required to produce a copy of the certificate in the prescribed format signed by the specified authority at the time of interview. The OBC candidate should produce the prescribed certificate valid for appointment of posts under the Central Government.
- d. Applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. **No enquiry asking for advice as to eligibility will be entertained.** The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.

- e. The application should be accompanied by self attested copies of the relevant educational qualification, experience, caste and disability certificate. The prescribed qualifications should have been obtained through recognized Universities/ Institutions etc. Incomplete applications/ applications received not accompanied with the required certificates / documents are liable to be rejected.
- f. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
- g. If any document/ certificate furnished is in language other than Hindi, English or Telugu, a transcript of the same duly self attested is to be submitted.
- h. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of filled in applications i.e. **12.06.2015**
- i. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that post.
- j. Candidate must ensure that he/she possesses educational qualification/experience in the relevant area as required in the post, for which he/she is applying, on the last date of receipt of application.
- k. The post will be governed by the New Pension Scheme applicable w.e.f.01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter No.17/68/2001-E.II dated 23.12.2003 and other instructions issued on the subject.
- l. Only outstation and unemployed candidates called for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to Secunderabad Railway Station on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.
- m. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any fare.
- n. The decision of the CSIR-CCMB in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates.
- o. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.
- p. NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.

3. **Mode of selection:**

Mere fulfillment of educational qualifications and experience does not entitle a candidate to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification, supported with documents.

4. **How to apply:**
 - a. **Application form is available on CCMB website www.ccmb.res.in which can be downloaded**
 - b. Application form duly signed and accompanied by attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, disability certificate and caste certificate (if applicable) should be sent in an envelope super-scribed “**APPLICATION FOR THE POST OF _____ (POST CODE NO. _____)**” by post to the following address: **The DIRECTOR, CENTRE FOR CELLULAR AND MOLECULAR BIOLOGY, HABSIGUDA, UPPAL ROAD, HYDERABAD – 500 007 (INDIA).**
 - c. Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. Also, vigilance clearance should be recorded. However, advance copy of the application may be submitted before the closing date.
 - d. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly address, delivered elsewhere, postal delay etc.) will not be entertained by CCMB. Any enclosure received separately subsequent to the receipt of the application cannot be connected therewith. No correspondence in this regard will be entertained.
 - e. Incomplete applications (i.e. without photograph, unsigned, testimonials etc. will not be entertained and is liable to be summarily rejected.
5. **Following documents must be attached along with application form sent by post:**
 - a. Coloured photograph pasted on the form and signed across in full
 - b. Self Attested photocopy of Date of Birth Certificate.
 - c. Self Attested photocopies of education qualifications certificates.
 - d. Self attested photocopy of Disability Certificate in prescribed format
 - e. Self Attested photocopy of caste certificate (if applicable)
6. The recruitment process can be cancelled/postponed/suspended/terminated without any prior notice/assigning any reasons at any stage at the discretion of the competent authority.
7. Any resultant dispute arising out of this recruitment shall be subject to the sole jurisdiction of the courts situated at Hyderabad only.
8. As the screening of applications will be done on the basis of information furnished in the application form by the applicants, it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong / false information will be a disqualification and CSIR-CCMB will **NOT** be responsible for any of the consequences of furnishing such wrong/ false information.

[J Shankar Rao]
Controller of Administration