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CENTRE FOR CELLULAR & MOLECULAR BIOLOGY
(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)
Habsiguda, Uppal Road, Hyderabad – 500 007 (A.P.) India
BID INVITATION (email / fax / post enquiry)

TO M/s	Ref. No.	CCMB/PUR/APF/3794/010
	Date	05.02.2010
	Bid Type*	Single Bid
	EMD	Not required
	Last Date of Submission	22nd February, 2010
	Date/Time of Opening	23rd February, 2010

Dear Sir/s,

Director, CCMB invites your offer for the following item/s. Kindly send your offer in **sealed cover** through post / by hand. Please read carefully terms and conditions of bidding and submit your offer accordingly.

SR	DESCRIPTION OF STORES	QTY
1	UV Source for Soft Lithography process with Mask aligner Specifications as per enclosed list	ONE

The institute is exempted from payment of Excise duty as per Government of India Notification No 10/97dt1-3-97. Thus specific mention should be made that price quoted is excise exempted price. The institute is exempted from Custom duty as per Government of India Notification .The Director reserves the right to cancel the purchase order without any financial repercussions on either side and without seeking the consent of the supplier at any stage of the purchase process.

IMPORTANT:- Your quotation/proforma invoice duly sealed and super scribing on the envelop the Enquiry No CCMB/PUR/APF/3794/010

Please see detail terms and conditions attached with this quotation.

Thanking you,
Yours faithfully,

Stores & Purchase Officer

TERMS & CONDITIONS

1. Kindly quote **ONLY** in USD (\$), Euro (€), Yen (¥), GBP (£) or in INR (Rs), wherever possible. The validity of the offer should not be less than **180** days.
2. For **imported items**, mention the price of the goods on FCA/FOB basis. The comparison of bids will be done on FOB/FCA basis. **CIF/CIP rates for shipping items up to Hyderabad (India) preferably through India's National Airline Carrier AIR INDIA should also be mentioned.** If facility of Air-India is not available in your country, specific intimation to this effect should be mentioned in your proforma invoice. Items are to be Packed, Marked & Labeled as per international norms. Small individual boxes must be **palletized** for easy handling & movement. Therefore state packing/forwarding/ documentation charges etc. (each one) separately, if applicable. **Where there is no mention of packing, forwarding, freight, insurance charges, such offers shall be summarily rejected as incomplete. Please also indicate approximate shipment (packed) weight & dimensions of the item quoted by you.** Director CCMB reserves the right to place the order on CIF basis also.
3. The Tender Document Cost, if any, should be enclosed in a separate envelop (within technical bid) containing DD , a letter on your Letter Head giving details of this DD and name of item/description and other related details.
4. **For indigenous supplies** payment will be made by Account payee cheque only, after receipt of the stores in good condition. **For Import LC**, all the bank charges outside India will be borne by the supplier. **Advance payment terms** will not be accepted. However FDD towards 100% payment can be kept ready and released on receipt of stores in good working condition. In this case on receipt of your Order Acknowledgement an FDD will be made a photocopy of which will be sent to you to enable you to ship the material. On satisfactory receipt and acceptance of the materials or satisfactory installation and commissioning of the equipment the Original FDD will be sent to you/handed over to your Indian representative.
5. Indicate the percentage of Indian Agency Commission, which shall be payable in Indian Rupees directly by us to your Authorized Indian Agent. In case the quotation is submitted by Indian Agent, the same must be accompanied by valid authorization letter from principals.
6. Indian Agents of the foreign supplier must be registered with Director General of Supplies and Disposal (**DGS&D**), for the import of items mentioned in the restricted list of import. One Agent cannot represent two suppliers/principals or quote on their behalf for the same item.
7. If the items are not covered under Open General License (OGL), the same may also be mentioned clearly to obtain prior Special Import License (SIL) from DGFT; otherwise demurrage accrued due to delay in the clearance of consignment will be your responsibility.
8. If applicable, demand draft/banker's cheque valid for a minimum period of six months as **EMD** amount drawn in favour of **Director, CCMB payable at Hyderabad** must be enclosed with the Technical Bid and PHOTOCOPY of the same to be enclosed with PRICE BID. The EMD of unsuccessful bidders shall be returned after award of contract. All tenders received without EMD shall be summarily rejected. **SSI Units** registered with NSIC who enjoy the exemption will **not** be **allowed exemption from Tender Document Fee & submission of Performance Bank Guarantee.** Firms registered with Govt. PSUs are not exempted from payment of EMD. **EMD DD is NOT to be clubbed with tender cost DD.**
9. Unconditional Performance Bank Guarantee (**PBG**) of 10% of order value will have to be submitted on the prescribed format, valid till 60 days after the warranty period from a scheduled bank within 21 days of the placement of order where payment is to be released on L/C or on delivery, failing which the contract shall be deemed as terminated. In cases where part payment is to be made on delivery & part on installation, the Performance BG shall have to be submitted at the time of release of final payment. EMD will be released on submission of the PBG. **(APPLICABLE ONLY TO ITEMS COSTING MORE THAN INR 5,00,000.00)** We can also accept **Standby Letter of Credit** instead of the PBG **BUT** it will have to be **advised & confirmed** by any Bank in Hyderabad, Andhra Pradesh (India). In case the firm delays the shipment and or installation the validity period of the PBG/Standby LC will have to be suitably increased.
10. **Specifications** are basic essence of the product. It must be ensured that the offers are strictly as per our specifications. At the same time it must also be kept in mind that merely copying our specifications in their quotation shall not make firms eligible for consideration. A quotation has to be supported with the printed technical leaflet/literature (wherever applicable and available like in case of scientific items, misc. IT/Office products, readymade furniture) and the specifications mentioned in the quotation must be reflected/ supported by such printed technical leaflet/literature model quoted/tendered specifications should invariably be highlighted in the leaflet/literature for easy reference. **Please also make and attach with your quotation the technical compliance sheet as per the format given in Annexure I for proper evaluation at our end.** In the event of any ambiguity/confusion on account of item specification/description, the offer will be **rejected** without giving the quoting firm any opportunity for clarification/negotiation. Accordingly technically unsuitable offers, offers not confirming to tender schedule or offers from defaulters etc. will also be rejected.
11. Please ensure that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold, particularly to CSIR Labs/Institutes and other Government Organization. Copy of the latest price list for the quoted item, applicable in India, must be enclosed with your offer.
12. Enclose with your offer a certificate that the equipment is of latest technology and will not become obsolete soon and accessories & spare parts will be supplied as and when required. It may be confirmed that essential spare parts of this equipment are available in India with your Indian Agent along with the Engineer for after sale service of the equipment. **Please also specify the time period required for installation of the equipment after its receipt at CCMB is notified to you.**
13. For **Two Bid** enquires offer must be submitted in two separate envelopes, one containing Technical bid along with EMD and second containing PRICE bid, duly sealed from outside and kept in an envelop. The outer envelop must specify the technical/PRICE bid, as the case may be.
14. The PRICE bid must mention the prices of all items asked for individually and then summed up at last i.e. package deal for all items which are essential for the system as per our tender. Optional items asked for can be submitted separately in the PRICE bid.
15. We may ask for the Inspection Report to be provided by the Agency nominated by us charges for which will have to be borne by you.
16. Pre-installation requisites (electrical/floor/space/air-conditioning etc.) if any should invariably be mentioned clearly. Installation/ Training will be the full responsibility of the supplier/ Indian Agent.

17. If any short-shipment etc. is noticed, the same will be arranged immediately with all charges to this effect to be born by supplier/Indian agent.
18. **In case of indigenous supplies**, the goods should be insured against theft, loss or breakage during transit and insurance charges should not exceed 1% of the cost of material supplied, the rates of Sales Tax, Excise Duty etc. (as applicable) should be clearly indicated. Form C & D is not applicable to us. However, we are exempted from payment of Excise Duty and certificate to this effect can be provided. We can also consider issuing of "*Concessional Sales Tax Certificate*" wherever applicable.
19. In case of supply order for the SCIENTIFIC EQUIPMENTS/ APPARATUS, the date of delivery should be strictly adhered to otherwise the Director, CCMB reserves the right not to accept delivery in part or full and claim liquidated damages of 1% per week subject to maximum of 10% of the total value of supply order.
20. **Printed conditions of the quotation shall not be binding on us.** Quotation must be clearly written or typed without any cutting or over-writing. All cutting/over-writings must be initialed and stamped.
21. All items should carry normal warranty period of at least one year from date of installation. Therefore Warranty/Guarantee period should be mentioned clearly in the offer. Please quote tentative Annual Maintenance Charges (AMC Charges) (may be of %age of FOB value), if any, after warranty/Guarantee period is over.
22. If the vendor has supplied identical or similar equipment to other CSIR labs/instit., the details of such supplies for the preceding three years shall be given together with the prices eventually or finally paid. (Prices to be disclosed in PRICE bid only).
23. Provide the list of users in India, particularly CSIR Laboratories, along with their complete address including fax, e-mail etc. Also enclose performance certificate, if available.
24. Conditional tenders/discounts etc. shall not be accepted. Rates quoted without attached conditions (viz. Discounts having linkages to quantity, payment terms etc.) will only be considered for evaluation purpose. Thus conditional discounted rates linked to quantities and prompt/advance payment etc, will be ignored for determining *inter-se* position. The Director CCMB however reserves the right to use the discounted rate/rates considered workable and appropriate for counter offer to the successful tenderers.
25. The acceptance of the quotation/offer will rest with the Director, CCMB, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received, or to waive off any condition without assigning any reason .

ANNEXURE I

(To be enclosed in a similar format alongwith the offer)

TECHNICAL COMPLIANCE SHEET FORMAT

ITEM NAME			
S.No.	Tender Specifications	Bidder's Specifications	Remarks/Deviation If any

(Technical literature/brochures/manuals should be attached alongwith this format)

Please note:

1. Compliance/Deviation statement comparing the specifications of the quoted model to the required specifications. This statement should also give the page number(s) of the technical literature where the relevant specification is mentioned.
2. Bids must have supporting documents (technical literature or copies of relevant pages from the service manual or factory test data) for all the points noted above, failure regarding which may result in rejection of bid.

ANNEXURE II

(To be enclosed in a similar format alongwith the offer)

DETAILS OF SERVICE SUPPORT

Address of Service Centre	Phone & Fax No.	Office Hours	Service Facilities

: PLEASE NOTE:

- **SINGLE BID means** that the total offer/bid with EMD/TD Fee (if applicable), all terms and conditions, price quote & technical literature etc. is enclosed in ONE SINGLE Envelope.
- **TWO BID means** that MAIN ENVELOPE contains following TWO Envelopes.
 1. **TECHNICAL BID Envelope contains:** TD Fee DD (if Applicable), EMD DD, All Technical Details/Brochures/ Leaflets, COMPLIANCE STATEMENT, COMMERCIAL TERMS like Payment, Delivery, Warranty, etc.
 2. **PRICE/COMMERCIAL BID Envelope contains:** Photocopy of the EMD DD, Price Quote in Detail for individual components and the total price, discount, taxes, delivery charges, FOB, Documentation Charges, Handling Charges, Insurance, Training, Installation charges or any other chargeable expense related to the supply, installation and commissioning of the item.

BRIEF SUMMARY OF QUOTATION & CHECKLIST**(Not to Be Used For Evaluation/Comparison Purpose)****FOR Rs. QUOTE FILL RELEVANT INFORMATION IN Rs.*****(Please Fill It Up. DON'T Write 'AS PER QUOTATION' / 'PLEASE REFER TO OUR OFFER')***

Quotation Ref. No.		Date	
01	Main Item Model NUMBER		
02	Total FCA/FOB Value Of The Offered Package (Inclusive of Indian Agency Commission, if any)		
03	Insurance & Airfreight Charges		
04	CIF Value Of The Package		
05	Payment Terms <i>(Conditional Payment Terms Will NOT Be Accepted)</i>		
06	Delivery Time (Weeks/Months)		
07	Warranty (Months/Years)		
08	Validity of Quotation (Days/Months)		
09	Country of Origin (product)		
10	Port of Shipment		
11	Approx. Shipment Wt. (Chargeable Wt.) of The Item (Kg.)		
12	Approx. Dimensions/Vol. of The Packed Consignment		
CHECKLIST			
01	Following Things Are Mentioned On The Main (Outer) Envelope Item Name /Reference No. /Last Date For Submission Of Tender/Date Of Opening Of Tender /Firm's Name & Address		
02	EMD/TD Fee (DD) is Enclosed (With The Technical Bid Envelope In Case Of Two Bid.)		
03	Demand Draft(s) Is/Are In Favour Of Director CCMB, Hyderabad And Payable At Hyderabad.		
04	The Bid Papers Have Been PUNCHED With A Hole <input checked="" type="checkbox"/> On The Top Left Hand Corner Side And Properly Tagged .		
05	Prices have been quoted keeping in view Para 1, 2, 5, 11, 14, 15, 21 & 24 of the Terms & Conditions		
06	The Technical Compliance Statement (As Per Annexure I) Has Been Enclosed.		
07	Only Relevant Documents Required, Technical Brochures/Leaflets In Support Of The Quoted Item Have Been Enclosed. No Irrelevant Papers like ITCC, User Recommendations, and Order Copies etc. Have Been Enclosed Unless Specifically Asked For.		
08	Quotation Have Been Duly Signed And Stamped By The Authorized & Competent Person. All Cuttings/Over Writings Have Been Duly Checked, Initialed And Stamped. (If Applicable)		

We have read and understood the tender terms and conditions. The undersigned is competent to sign the tender document including this page on behalf of the quoting firm.

Date

(Signature with Seal)

Specifications for UV- Source for soft Lithography process with Mask aligner

1. Mains voltage : 220VAC@50Hz
2. UV spectral range : 200 – 350nm
3. Resolution : <3 microns or better
4. Alignment accuracy : 1-2 microns or better
5. Gap adjustment resolution : 1 Micron
6. Gap alignment : >100 microns
7. Wafer size : 3" – 6"
 - System configuration with top/bottom side alignment
 - Align wafer to mask with separations of up to 300 nm
 - Mask holders of various sizes
 - Manual load and align should handle upto 6" wafers
 - wedge effect calibration on chuck for all modes of exposure
 - Single or multiple exposure modes
 - Inbuilt UV Intensity meter
 - Manual/Auto Intensity control
 - Use of UV Filters at different wavelengths for future expansion

Important Points:

1. The Entire system and accessories should work on **220VAC @ 50Hz Power supply.**
2. All essential options and accessories should be quoted **separately.**
3. Essential spares and consumables for in-house maintenance and repair of the entire system for a period of **three years** to be included.
4. Branded Computer with 17" LCD monitor with laser printer with latest specifications.
5. Warranty period should be provided for **three years** for total setup including Computer and printer.
6. Software upgrades should be given **free of cost during warranty period..**
7. **Recommended instrument Calibration Standards/protocols and procedures** should be supplied along with the instrument.
8. **Original instruction and Service manuals** containing all engineering details with complete circuit diagrams, test point voltages and diagnostic test details should accompany the instrument. **Commitment for this clause to be made in the offer.**
9. **Availability of spares and consumables** for the next **seven** years from the principals after discontinuation of the respective models should be mentioned.
10. Detailed original technical literature with application notes should be enclosed.
11. **Technical presentation** on the offered models should be made on request from CCMB
12. Please address to each and every specification and important points mentioned in our enquiry. Lack of information will be construed as unavailability of that feature.
13. Please indicate differences/advantages /disadvantages between the offered models
14. Detailed **list of users** in India and abroad to be enclosed with the offer.
15. List of scientific **papers published** using the offered models should also be enclosed.