

**CENTRE FOR CELLULAR AND MOLECULAR BIOLOGY**  
[Council of Scientific & Industrial Research]  
HYDERABAD 500 007

No. CCMB/Gen/WC/2018

Dated: 14<sup>th</sup> August, 2018

CIRCULAR

Sub: Prevention of sexual harassment of women in the workplace

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CSIR-CCMB has constituted a Women's Complaints Committee (WCC) to address issues regarding sexual harassment of women at workplace. The constitution of the WCC is as follows.

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|---|--------------------------------------|
| 1. Dr. Manjula Reddy, Chief Scientist, CCMB           | .. Chairperson (contact # 2719-2514) |
| 2. Dr. Sheela Prasad, Professor, Univ. of Hyd.        | .. External Member                   |
| 3. Dr. K. Lakshmi Rao, Principal Scientist, CCMB      | .. Member (contact # 2719-5548)      |
| 4. Dr. C.B. Tripura Sundari, Scientist, CCMB          | .. Member (contact # 2719-5541)      |
| 5. Dr. Puran Singh Sijwali, Principal Scientist, CCMB | .. Member (contact # 2719-2926)      |
| 6. Dr. B. Raman, Principal Technical Officer, CCMB    | .. Member (contact # 2719-2632/2828) |
| 7. Ms. P. Sudha Rani, Administrative Officer, CCMB    | .. Convenor (contact # 2719-2756)    |

Women staff members of CCMB can bring any issues related to sexual harassment to the notice of the WCC by either dropping a written complaint into the 'Complaints Box' kept at the CCMB reception area or by contacting any of the above-mentioned committee members.

"Sexual harassment" includes unwelcome sexually determined behaviour, whether directly or otherwise, as:

- (a) physical contact and advances;
- (b) demand or request for sexual favours;
- (c) sexually coloured remarks;
- (d) showing any pornography; or
- (e) any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.



(P. Sudha Rani)

Administrative Officer &  
Convenor-WC Committee

Copy to:

1. All members of the WC Committee
2. All staff members and students of CCMB by e-mail
3. All Notice Boards of CCMB, LaCONES and CRF
- ✓ 4. Head, IT - for display on CCMB website
5. File concerned